

WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – August 5, 2010

Regular Session 7:00 P.M.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. CALL TO ORDER

- 1.1 Roll Call - President Parisio called the meeting to order at 7:00 p.m. Present were: Mr. Ward, Mrs. Brott, Mr. Parisio, Mr. Geiger and Mrs. Domenighini
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Gina Taylor.

2. AGENDA/MINUTES

- 2.1 Consider approval of Minutes for the Regular Meeting of June 17, 2010 and the Special Meetings of June 23, 2010, June 30, 2010 and July 7, 2010. Mr. Geiger moved, seconded by Mrs. Brott, to approve the minutes of the regular meeting of June 17, 2010 and the special meetings of June 23, 2010, June 30, 2010 and July 7, 2010. The motion passed with 4 yes votes and 1 abstention (Mrs. Domenighini).
- 2.2 Consider approval of Agenda for August 5, 2010. Mrs. Domenighini moved, seconded by Mr. Geiger, to approve today's agenda with the following correction: Item 5C-1 – should read 4.0 hrs/day (not 3.9 hours). The motion passed unanimously with 5 yes votes.

3. ITEMS FROM THE FLOOR - None

4. REPORTS

- 4.1 Employee Associations (WUTA & CSEA) - None
- 4.2 Principals

(MES) Mrs. Parsons reported:

- She was very excited and wanted to thank the volunteers involved in painting the front of the school
- She thanked the maintenance and custodial departments for their hard work in preparing the school to be ready on time
- The teachers are busy preparing for the beginning of the year
- Wanted to thank the PTO for replacing some of the equipment on the playground
- She discussed the enrollment numbers in the packet – MES is down from last year
- She addressed the administrative support schedule for the year – Ron Bazan will be at MES two full days/week and Janet Perez will be at MES three hrs/day two days/week – she is very excited that Mrs. Perez may be able to help MES improve their test scores
- Went over a few important dates on her handout to the Board: August 12th –Kindergarten orientation; August 26th - Back to School Night; went over minimum days
- Discussed options for MES classes to use the city library

(WIS) Mr. Sailsbery reported:

- PLC Information Night was successful – appreciated the Board and District Office support
- Fifth Grade Orientation for students will take place on August 12th at 11 a.m. and at 6:30 p.m. for parents
- August 18th will be the first “collaboration day” with an early release for students – he is very excited about turning WIS into a PLC
- Back to School Night will be September 1, 2010
- Ronnie Pirrello is the teacher heading up the Opportunity Program #2 at WIS for the 2010-11 school year and Mr. Sailsbery is excited to have him join Team WIS and help with the PLC

(WCHS) Dr. Geivett reported:

- WCHS will really miss Shelley Taylor after 15 years of running the school – although she will help get things started with the master schedule and getting student schedules out. WCHS is expecting around 30 students
- Looking forward to a good year with the help of administrative coverage every day

- Back to School Night will be on September 8th at 6:00 p.m.
 - Looking forward to working with the Board as Superintendent/Principal
- (WHS) Mr. Parisio stated that Mr. Smith had contacted him and he had a previous appointment so he will be a little late and will report upon his arrival.
- 4.3 **Director of Business Services** – Ms. Skala addressed the Board. She stated that the 2010-11 Adopted Budget had been submitted to GCOE for their review and will certify the budget by August 15, 2010. They can certify it as adopted, conditionally adopted or disapproved. There have been good results with negotiations and change in staffing to help with the budget, but we still have a long way to go. If we end up with a disapproved budget the next step would be to respond by September 8th but we could end up with a fiscal advisor. The State hasn't approved their budget yet so there are still a lot of unknowns out there. Our goal would be to get to First Interim as qualified. Year end is another big area she is trying to work on and will get it back to the Board next month – it is a very integral part of the adopted budget. The audit will be in November and books have to be closed before that – she is on task with that timeline. With the Charter starting she is revising and budgeting for the First Interim to lose about 62 ADA and that impact on WUSD financially will be about \$315,000. The impact fiscally will be next year. We can live on prior year – next year we will experience more cuts. We are entering into an agreement with School Services for approximately \$2,800.00 – very valuable service to the District for financial information and support. Update on staffing – Imelda Diaz has been with the District through HRA - ARRA funding, but unfortunately the funding will stop the end of August. She has been a tremendous asset to the District. Ms. Skala is excited about doing some cross training while Mrs. Diaz is still with us. There was a short discussion regarding the Job Placement Bill – it would be a real help to the District if it goes directly from the federal government to the districts.
- 4.4 **Director of Technology Services** – Mr. Lillie addressed the Board. He has had a very busy summer since James left the end of June. Mr. Lillie has been working on the network – redid the programming to work faster and get optimization out of the servers. He corrected what he could with the current budget we have. All the computers on the campuses are getting old. He has also been working on the “Alert Now” parent notification program and sent out the first notice to WIS parents regarding the PLC Parent Information meeting. This system gives the District greater flexibility, especially with the translation program which is perfect for our demographics.
- 4.2 **Principals (continued)**
(WHS) Mr. Smith reported:
- Mr. Smith stated he is very excited about the upcoming year
 - ASB has already started getting together to plan activities for the year
 - Volleyball, football and tennis have already started practice or will very soon
 - Freshman Orientation is August 13th
 - August 13th WHS will host the very first Drive-in Movie fundraiser which students can bring lawn chairs on the east side of the gym and see the movie on the east side of the gym wall – popcorn will be sold – The cost is \$5.00 per student
 - August 11th will be a town hall type of meeting “Meet the Principal”
 - August 14th Booster Club Golf Tournament
 - August 17th – school starts
 - “Goose Island – Honkerville, USA” a program to improve school spirit and pride at WHS – every student and staff member will receive a t-shirt. Along with more school spirit and pride, he thinks it will bring along more effort in the classroom, as well as with test scores. He handed out a flyer to show the new logo for “Goose Island”. T-shirts will be on sale in the near future at football and volleyball games.
 - Lots of new physical changes at the high school – painting, etc.
 - The football team just returned from a camp at Gold Beach, Oregon – looking forward to a great season
- 4.5 **Director of Transportation/Facilities Operations** - None
- 4.6 **Superintendent** – Dr. Geivett reported that he is pleased to be the new WUSD superintendent. He knew what he was getting into when he took this position but is very optimistic about the future. He is very proud to be part of WUSD and the new superintendent. The District has settled on a partial contract with WUTA and will return to the bargaining table on September 13th & 16th. We have made some positive steps. CSEA negotiations are coming up next week – need to finish last year's contract and start the current year contract. Filling some last minute positions – Delbert Mauzey will be retiring, will re-examine classifications and positions. Dr. Geivett thanked the Board members for their attendance at the MES Parent Information Night and WIS PLC Information Meeting. We need to look at and address the concerns

and issues that parents bring up to us. All schools are gearing up for the start of school – he has visited all the campuses. He wanted to thank all staff members from setting the master schedules to getting student schedules in their hands, as well as parent and student volunteers for painting, to help make it an exciting start for the kids school year. The maintenance crew has been very busy. He talked to John Alves and his department finished many projects during the summer – complete new roof for the high school gym; roof outer edges of boys’ and girls’ locker rooms, cafeteria and band room; installation of new lights in the ag shop; painted and repaired ceiling in Room 9 (ag shop); serviced all refrigerators and booster heaters in all kitchens; installed new drains on the WIS field; repaired WIS cafeteria tables; and set up for an online auction. Also, he wanted to thank and praise Valerie Taylor for filling in and stepping up for custodians on vacation or whenever extra help was needed-she has been a great asset to the District. August 17th – ready or not, here they come and he thinks we are more ready than not. He is very proud of all staff members, parents and students for making WUSD a good district, even better.

4.7 Governing Board Members

Mrs. Domenighini – She attended the Band Car Wash fundraiser and stopped by WHS and saw the improvements at WHS. She asked about the completion of the Brown Act Training for the Board. Dr. Geivett said he had looked into that and it would happen after the first of the year, after elections take place.

Mr. Geiger – He attended the WIS PLC information night and thought Mr. Bazan and Mr. Sailsbery did an excellent job of informing the parents. He thinks we are making the right decision to begin the PLC process. Mr. Geiger also welcomed Mr. Smith as the new WHS principal and is very pleased to see Mr. Perry as the possible lead teacher. He has a lot of respect for Mr. Perry and thinks he will do a fantastic job.

Mrs. Brott - She attended both informational meetings at WIS and Murdock and appreciated the intent to inform the parents and to get input from the parents – she wanted to thank Mrs. Parsons, Mr. Sailsbery and Mr. Bazan for their presentations. She attended negotiations with WUTA and thought it was one of the best sessions she has ever been involved in since being on the Board. She thanked Dr. Geivett for his lead and communication with the teachers and looks forward to that continuing. She wanted to thank Delbert for his many years of service and said he will be missed. She thanked John Alves and his department for all of their hard work and appreciates that he is open to people who want to give help.

Mr. Ward – He said he has been asked by many people about the upcoming election and if he is running again for school board and why. He said yes he is and that he is not a shirker. He looks upon it as a passion and will give it his best shot. He is overwhelmed by the attitudes of the administration, teachers, and staff and said it is a pleasure to see everyone at the meetings and knows things are going to get better because of our dedicated employees and administration.

Mr. Parisio – He also attended both WIS and Murdock parent information meetings and thinks parents had legitimate concerns and complaints and thought the administration did a good job in answering the public’s questions professionally and with facts. He thought both meetings were very positive. As Mr. Ward reported, Mr. Parisio is also throwing his name into the hat to hopefully serve for a third term as a school board member. He also has a passion for the schools since he has two children in the district and is from Willows.

4.8 ASB Quarterly Reports – WHS (Information)

5. CONSENT CALENDAR

A. GENERAL

B. EDUCATIONAL SERVICES

1. Approve Interdistrict requests for Students #10-11-43 through #10-11-47 to attend school in another district for the 2010/11 school year.
2. Approve Interdistrict request for Student #10-11-17 through #10-11-21 to attend school in the WUSD for the 2010/11 school year.

C. HUMAN RESOURCES

1. Ratify employment of Dina Ibrahim as the District Account Clerk (3.9 hrs/day).
2. Ratify employment of the following positions at WHS:
Cheerleading Advisors- Volunteers Melody Bettencourt & Becky Biggs
Concession Managers Teresa Niehues & Kelly Michaud
3. Ratify employment of the following coaches for WHS:
Varsity Football – Head Jim Ward

An Equal Opportunity Employer

MINUTES Regular Meeting – Board of Education – August 5, 2010 Page 4 of 7

Varsity Football – Assistants	Mike Biggs & Steve Barnes
Varsity Football – Volunteer	Tony Wagenman
J. V. Football – Head	Manuel Rakestraw
J. V. Football – Assistant	Kyle Niehues
J. V. Football – Volunteers	Ron Bazan & Forrest Bateman
Varsity Volleyball – Head	Carol Martin
Varsity Girls Tennis – Head	Don Byrd
Varsity Girls Basketball – Head	Steve Ebell

4. Ratify employment of Shelley Taylor as Secretary II at WHS.
5. Ratify employment of Amy Street as the Music Teacher at Murdock for the 2010/11 school year.
6. Accept resignation of Karen Simas as Secretary II at WHS, effective July 9, 2010.
7. Accept resignation of Delbert Mauzey, as District Groundsperson III, effective September 6, 2010.

D. BUSINESS SERVICES

1. Consider approval of budget revisions.
2. Consider approval of warrants from 6/16/10 through 7/28/10.

Mr. Parisio was asked to pull Items C-3 and C-7 from the Consent Calendar. Mr. Geiger moved, seconded by Mrs. Brott, to approve the Consent Calendar excluding Items C-3 and C-7 and change Item C-1 from 3.9 hours per day to 4.0 hours per day. The motion passed unanimously with 5 yes votes. Item C-3: Mr. Geiger moved, seconded by Mrs. Brott, to approve Item C-3 – Ratify the WHS coaches listed. The motion passed with 4 yes votes and 1 abstention (Mr. Ward). Item C-7: Mr. Geiger moved, seconded by Mrs. Domenighini, to accept the resignation of Delbert Mauzey. Mr. Geiger mentioned that Delbert's great service will be truly missed by the District. He cares and is very passionate about his job. His shoes will be very hard to fill – he has the football field looking spectacular. The motion passed unanimously with 5 yes votes.

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations.:

BP/AR 1240	Volunteer Assistance
BP 1330.1	Joint Use Agreement
BP/AR/E 3320	Claims and Actions Against the District
BP/AR 3515.2	Disruptions
BP/AR 4030	Nondiscrimination in District Employment
AR 4031	Complaints Concerning Discrimination in Employment
BP/AR 4127	Temporary Athletic Team Coaches
4227	
4337	
AR 4154	Health & Welfare Benefits
4254	
4354	
BP/AR 4157	Employee Safety
4257	
4357	
AR 4161.2	Personal Leaves
4261.2	
4361.2	
AR 4161.8	Family Care and Medical Leave
4261.8	
4361.8	
BP 5127	Graduation Ceremonies and Activities
BP 5131	Conduct
BP/AR 5131.7	Weapons and Dangerous Instruments
BP/AR 5141.26	Tuberculosis Testing
AR 5141.4	Child Abuse Prevention and Reporting
AR 5144.1	Suspension and Expulsion/Due Process

An Equal Opportunity Employer

AR 5144.2	Suspension and Expulsion/Due Process (Students with Disabilities)
BP/AR/E 5145.11	Questioning and Apprehension by Law Enforcement
BP 5145.3	Nondiscrimination/Harassment
E 5146.6	Parent Notifications
BP/AR 6142.7	Physical Education and Activity

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)

Mr. Geiger moved, seconded by Mrs. Brott, to approve the Second Reading of Board Policies listed above. The motion passed unanimously with 5 yes votes.

2. **(Action)** Consider changing dates for the following board meetings from the first Thursday of the month to:
October 2010 meeting to October 14, 2010
December 2010 meeting to December 9, 2010
January 2011 meeting to January 13, 2011
June 2011 meeting to June 23, 2011

Mr. Geiger moved, seconded by Mrs. Brott, to change the dates of the abovementioned board meetings. The motion passed unanimously with 5 yes votes.

3. **(Discussion/Possible Action)** Consider changing times of Board meetings. – No action taken.
4. **(Information)** Williams Uniform Complaint quarterly report (No complaints) – Information only.

B. EDUCATIONAL SERVICES

1. **(Action)** Consider approval of the following minimum days for the 2010/11 school year:

September 24, 2010	WHS	Homecoming
October 20, 2010	WHS/WCHS	In-service/Professional Development
November 12, 2010	MES	End of Trimester
November 17, 18 & 19, 2010	MES	Parent/Teacher Conferences
December 17, 2010	District-wide	Prior to Winter Break
March 4, 2011	MES	End of Trimester
March 23, 2011	WHS/WCHS	In-service/Professional Development
May 10 & 11, 2011	WIS/WHS/WCHS	STAR Testing
May 12, 2011	WHS/WCHS	STAR Testing
June 10, 2011	District-wide	Last Day of School

Mrs. Domenighini moved, seconded by Mr. Geiger, to approve the minimum days for the 2010/11 school year as noted above. The motion passed unanimously with 5 yes votes.

2. **(Action)** Consider approval of School Bus Routes for the 2010/11 school year. Mr. Ward moved, seconded by Mrs. Brott, to approve the school bus routes for the 2010/11 school year. The motion passed unanimously with 5 yes votes.
3. **(Action)** Consider approval of attached list of bell schedules and starting times for WUSD schools for 2010/11 school year. Mr. Geiger moved, seconded by Mrs. Brott, to approve the bell schedules and starting times for WUSD schools for the 2010/11 school year. The motion passed unanimously with 5 yes votes.
4. **(Action)** Reconsider denial of Interdistrict Transfer (originally denied on 6/4/2010). Dr. Geivett addressed the Board on this request. He stated that when this Interdistrict Transfer agreement application was originally turned in by the parent, that at face value it didn't follow District policy. Dr. Geivett has a background history and knowledge about this student's situation and in talking with the Glenn County Office of Education personnel and attending meetings on the health and welfare of the student, he advised the Board to reconsider denial of the original Interdistrict Transfer and to approve it at this time. Mr. Geiger moved, seconded by Mrs. Brott, to approve the Interdistrict Transfer originally denied on 6/4/2010. The motion passed unanimously with 5 yes votes.

C. HUMAN RESOURCES

1. **(Action)** Consider approval of pregnancy/maternity leave for Lauren Albert, WIS 7/8 grade teacher, to begin on September 20, 2010 through November 12, 2010. Mrs. Domenighini moved, seconded by Mr. Geiger, to approve the pregnancy/maternity leave for Lauren Albert. The motion passed unanimously with 5 yes votes.
2. **(Action)** Consider approval of pregnancy/maternity/unpaid extended leave for Melanie Perrin, WIS 6th grade teacher, to begin on approximately August 23, 2010 through December 17, 2010. Mrs. Domenighini moved, seconded by Mr. Geiger, to approve the pregnancy/maternity/unpaid leave for Melanie Perrin. The motion passed unanimously with 5 yes votes.

3. **(Action)** Consider approval of Addie Vierra's request for a one-year, unpaid leave of absence as Willows High School English teacher for personal and educational reasons. Mr. Geiger moved, seconded by Mrs. Brott, to approve the one year, unpaid leave of absence for Addie Vierra for personal and educational reasons. The motion passed unanimously with 5 yes votes.
4. **(Discussion/Action)** Consider approval of Administrative Coverage for the 2010/11 school year. Dr. Geivett explained the Administrative Coverage for the 2010/11 school year. He handed out an updated version to the Board and public. Discussion ensued regarding the administrative coverage schedule for the 2010/11 school year. One correction needed to be made – Mr. Bazan will be at Murdock on Mondays. Mr. Geiger moved, seconded by Mrs. Domenighini, to approve the Administrative Coverage for 2010/11 with the correction noted. The motion passed unanimously with 5 yes votes.
5. **(Discussion/Action)** Consider approval of appointing John Perry as a Lead Teacher/Teacher on Special Assignment – Administrative Coverage Support for the 2010/11 school year. Mr. Ward moved, seconded by Mrs. Brott, to appoint John Perry as Lead Teacher/Teacher on Special Assignment – Administrative Coverage Support for the 2010/11 school year. The motion passed unanimously with 5 yes votes.
6. **(Action)** Consider approval of Management and Confidential employees' decision to take five furlough days in the 2010/11 school year. Mrs. Brott moved, seconded by Mr. Geiger, to approve the Management and Confidential employees' decision to take five furlough days in the 2010/11 school year. The motion passed unanimously with 5 yes votes.
7. **(Action)** Consider approval of Management and Classified/Confidential Salary Schedules for 2010/11 that include five furlough days. Mrs. Brott moved, seconded by Mr. Geiger, to approve the Management and Classified/Confidential Salary Schedules for 2010/11 that include five furlough days. The motion passed unanimously with 5 yes votes.
8. **(Action)** Consider approval of Partial Agreement (includes five furlough days) between the Willows Unified School District (WUSD) and Willows Unified Teachers Association (WUTA). Mrs. Brott moved, seconded by Mrs. Domenighini, to approve the Partial Agreement between WUSD and WUTA. The motion passed unanimously with 5 yes votes.
9. **(Action)** Consider approval of Certificated Salary Schedule for 2010/11 that includes five furlough days. Mrs. Brott moved, seconded by Mr. Geiger to approve the Certificated Salary Schedule for 2010/11 that includes five furlough days. The motion passed unanimously with 5 yes votes.

D. BUSINESS SERVICES

1. **(Action)** Consider approval of designating Dr. Mort Geivett, Superintendent, as the district representative to sign all applicable certifications on the Governing Board's behalf as required by the State of California, Office of Public School Construction. Mrs. Domenighini moved, seconded by Mr. Geiger, to approve designating Dr. Mort Geivett, Superintendent, as the district representative to sign all applicable certifications on the Governing Board's behalf as required by the State of California, Office of Public School Construction. The motion passed unanimously with 5 yes votes.
2. **(Action)** Consider approval of Medi-Cal Administrative Claiming Agreement with the Glenn County Superintendent of Schools, July 1, 2010 through June 30, 2013. Mr. Geiger moved, seconded by Mrs. Brott, to approve the Medi-Cal Administrative Claiming Agreement with Glenn County Superintendent of Schools, July 1, 2010 through June 30, 2013. The motion passed unanimously with 5 yes votes.
3. **(Action)** Consider approval of Resolution No. 2010-11-01, Establish Temporary Interfund Transfers of Special or Restricted Fund Monies. Mrs. Brott moved, seconded by Mr. Geiger, to approve Resolution No. 2010-11-01. Roll call vote was taken. The motion passed unanimously with 5 yes votes.
4. **(Action)** Consider approval of Resolution #2010-11-02, Authorizing signatures to cash checks made payable to the Revolving Cash Fund of the District. Mrs. Domenighini moved, seconded by Mr. Geiger, to approve Resolution #2010-11-02. Roll call vote was taken. The motion passed unanimously with 5 yes votes.
5. **(Action)** Consider approval of Resolution #2010-11-03, Authorizing signatures for the Willows Revolving Checking Account which is deposited in Tri-Counties Bank. Mr. Ward moved, seconded by Mr. Geiger, to approve Resolution #2010-11-03. Roll call vote was taken. The motion passed unanimously with 5 yes votes.
6. **(Action)** Consider approval of Resolution #2010-11-04, Authorizing signatures for the Willows Cafeteria Account which is deposited in Umpqua Bank. Mr. Ward moved, seconded by Mrs. Brott, to approve Resolution #2010-11-04. Roll call vote was taken. The motion passed unanimously with 5 yes votes.
7. **(Action)** Consider approval of Resolution #2010-11-05, Authorizing signatures for the General Fund Transmittal Account which is deposited in Umpqua Bank. Mr. Geiger moved, seconded by Mrs. Domenighini, to approve Resolution #2010-11-05. Roll call vote was taken. The motion passed unanimously with 5 yes votes.

MINUTES Regular Meeting – Board of Education – August 5, 2010 Page 7 of 7

8. (Action) Grant authorization to dispose of surplus items. Mr. Geiger moved, seconded by Mrs. Brott, to grant authorization to dispose of surplus items. The motion passed unanimously with 5 yes votes.

7. ANNOUNCEMENTS

1. The next Regular Board Meeting will be held on September 2, 2010, at 7:00 P.M.
2. There will be an informational meeting to discuss changes at WIS related to creating a Professional Learning Community (PLC) on August 4, 2010 at 6:30 p.m. in the WIS Cafeteria.
3. Back to School Nights are scheduled as follows:

Murdock	Thursday, August 26, 2010 at 7:00 p.m.
WIS	Wednesday, September 1, 2010 at 6:30 p.m.
WHS	Thursday, September 9, 2010 at 6:30 p.m.
WCHS	Wednesday, September 8, 2010 at 6:00 p.m.

The Regular Meeting adjourned at 8:34 p.m. with a recess before going into Closed Session. Mr. Parisio will report out in Open Session upon the conclusion of Closed Session.

8. CLOSED SESSION

Closed Session began at 8:45 p.m.

1. Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-represented: Management and Confidential
2. Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation – Tim Crews v. Willows USD, et. al, Case No. 09CV00697
3. Pursuant to Government Code §54956.9: Conference with Legal Counsel – Anticipated Litigation (one case)

At 10:26 p.m. the meeting reconvened to Open Session. Mr. Parisio reported out:

- Item 1: Update given to the Board.
- Item 2: Update given to the Board. Direction given to the Superintendent.
- Item 3: Update given to the Board.

9. ADJOURNMENT

The meeting adjourned at 10:27 p.m.